



CHC52021 Diploma of Community Services Online

Is it time for you to move forward with a career in community services? ACBC Online can help you achieve your goal.

GRADUATE WITH ACBC ONLINE

- 1. MAKE AN ENQUIRY, COMPLETE AN APPLICATION AND ENROLMENT FORM AND SELECT DURATION FOR STUDY (52 WEEKS OR 78 WEEKS)**
- 2. LOG IN AND ACCESS YOUR COURSE MATERIALS AND SUPPORT.**
- 3. LOG IN WEEKLY AND COMPLETE YOUR STUDY TASKS AND ASSESSMENTS.**

Graduate with a full nationally-recognised qualification when you have demonstrated competency for all units or graduate with a nationally-recognised Statement of Attainment for selected units.

Whether you are looking for a career choice or seeking to progress in your career, this versatile qualification can be applied in any industry.

We've got all the tools and support you need – at a pace to suit you. There's no need to attend a campus to enrol or complete your study.

Depending on your selected course duration, you could be framing your Australian Careers Business College qualification within 12 months. How does it get better than that?

Courses commence on the next available Monday from your application date allowing for administration requirements.

CAREER OPPORTUNITIES

The Diploma of Community Services is a nationally recognised course that provides the first step towards a career in community services. This qualification reflects the roles of community services, case management and social housing workers involved in managing, coordinating and/or delivering person-centred services to individuals, groups and communities

QUICK CHECK: AM I READY FOR THIS QUALIFICATION?

ENTRY REQUIREMENTS

Year 11 of the NSW Higher School Certificate or its equivalent or mature age students. Don't have this requirement? Don't worry - We've got you covered! We have a simple and easy online assessment for you to help us determine that the course will suit your abilities. Talk to a Careers Advisor about this.

PRE-REQUISITES

No pre-requisites for this course

ASSESSMENT

Assessment methods for this course are a combination of assignments and case studies; knowledge tests; role-plays; workplace assessments; presentations; and practical observations.

IT REALLY IS AS EASY AS IT SOUNDS!

ACBC gives you great learning materials and instructions and amazing personal support. In a classroom with others you may feel embarrassed to ask questions. With your dedicated Personal Learning Coach and Assessor, you will be top of the class every time at ACBC.

THE ACBC ADVANTAGE

Completing this qualification through ACBC creates many career advantages. Our trainers and assessors are respected business administration professionals. This qualification has been developed through consultation with leading business administration specialists to ensure industry-relevant course content.

CREDIT TRANSFER (CT)

ACBC recognises and grants credit transfer for nationally recognised units of competency issued by other RTOs. Full details of the application process can be obtained from the college's Student Services.

RECOGNITION OF PRIOR LEARNING (RPL)

Recognition of prior learning acknowledges skills, knowledge and competencies obtained through

- Formal training/study
- Work experience
- Life experience

Students are eligible to apply for RPL and an administration fee of \$750 per unit of competency applies depending on the evidence supplied by students seeking RPL. Full details of the application process can be obtained from the college's Student Services.

WHAT YOU WILL NEED

- Access to the internet
- Computer Access (word processing, web surfing, downloading forms and templates)
- Access to Google Drive (Google account)
- Email address (for enrolment communication)

AVAILABLE TIME TO STUDY

It's important to make sure that your online study fits in with your work and lifestyle. Choose from 12 months or 18 months to complete your study

Study Option	Recommended minimum weekly study	Recommended minimum coach contact	Suggested minimum weekly log ins
12 months	12 hours	Weekly	2
18 months	6 hours	Weekly	2

COURSE FEES

Tuition Fee AUD8,900.00

(Payment plans available to students)

FAST TRACK TO UNIVERSITY WITH CREDIT POINTS AT LEADING UNIVERSITIES

ACBC graduates are eligible for a guaranteed 80 credit points, with 160 remaining into Bachelor of Social Science and Bachelor of Social Work at Western Sydney University.

MODE OF DELIVERY

The course is delivered in an online learning environment. It's important to make sure that your online study fits in with your work and lifestyle. Choose from 12 OR 18 months to complete your studies

VET STUDENT LOANS

VET Student Loans is a financial assistance scheme offered by the Australian Government. Eligible students can secure a loan to pay all of their tuition fees for this course. VET Student Loans will not be approved for students who do not meet eligibility requirements and a VET student loan gives rise to a VETSL debt that continues to be a debt due to the Commonwealth until it is repaid.

MANDATORY WORK PLACEMENT

Students are required to complete 200 hours of mandatory work placement with an appropriate community or private organisation. This will be organised by our Work Placement team. It will allow students to be practically assessed and provide excellent on-the-job learning experiences to equip them for work in the industry on completion of their course

QUALIFICATION UNITS OF COMPETENCY

To achieve the CHC52021 Diploma of Community Services, 20 units must be completed.

Twelve (12) core units:

CHCCCS004 Assess co-existing needs

CHCCCS007 Develop and implement service programs

CHCCCS019 Recognise and respond to crisis situations

CHCCSM013 Facilitate and review case management

CHCDEV005 Analyse impacts of sociological factors on people in community work and services

CHCDFV001 Recognise and respond appropriately to domestic and family violence

CHCDIV001 Work with diverse people

CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety

CHCLEG003 Manage legal and ethical compliance

CHCMGT005 Facilitate workplace debriefing and support processes

CHCPRP003 Reflect on and improve own professional practice

HLTWHS003 Maintain work health and safety

Eight elective units in this qualification as follows:

Four Group A - Case Management Stream Electives

CHCCSM009 Facilitate goal-directed planning

CHCCSM012 Coordinate complex case requirements

CHCCSM014 Provide case management supervision

CHCCSM015 Undertake case management in a child protection framework

Three Group E - General Electives

CHCCOM003 Develop workplace communication strategies

CHCDIV003 Manage and promote diversity

HLTAID014 Provide Advanced First Aid

One Elective - From elsewhere in CHC Training Package

HLTWHS004 Manage work health and safety

LEARNING RESOURCES

All learning resources are provided for students enrolling into this qualification including, Learner Management System, learner guide and assessment instructions at no cost.

QUALIFICATION

Graduates completing all components of the course and demonstrating competence in all units will be awarded a nationally recognised CHC52021 Diploma of Community Services. A nationally recognised Statement of Attainment will be issued where a student has withdrawn but has successfully completed part of the qualification or completes the course but does not demonstrate competency in all units.

LANGUAGE LITERACY AND NUMERICAL SKILLS (LLN)

Students enrolling in this course will undertake an LLN test to determine the student's ability to engage in the course.

ASSESSMENT

Assessment is conducted through a combination of written and practical assessments. This may include case studies, role plays, knowledge questions, practical tasks and projects.

QUALITY OF TRAINING

ACBC is responsible for the quality of the training and assessment being provided in this course and for the issuance of any AQF certificates.

ACBC is a Registered Training Organisation (RTO) No. 90271.

For further information, please call 1300 COLLEGE or visit our website: www.acbc.nsw.edu.au