

ONLINE

BSB52215 Diploma of Legal Services

Is it time to take your management skills to the next level? It's as easy as 1-2-3-Graduate with Australian Careers Business College Online.

ACBC ONLINE IS AS EASY AS '1-2-3-GRADUATE'

1. MAKE AN ENQUIRY, COMPLETE AN APPLICATION AND ENROLMENT AND SELECT A DURATION FOR STUDY (52 OR 78 WEEKS).
2. LOG IN AND ACCESS YOUR COURSE MATERIALS AND SUPPORT.
3. LOG IN WEEKLY AND COMPLETE YOUR STUDY TASKS AND ASSESSMENTS.

Graduate with a full nationally-recognised qualification when you have demonstrated competency for all units or graduate with a nationally-recognised Statement of Attainment for selected units.

Whether you are looking for a career change or seeking to progress in your current legal career, this versatile qualification can help you get there.

You could be studying for this nationally recognised qualification within three business days!*

We've got all the tools and support you need – at a duration to suit you. There's no need to attend the campus to enrol or to complete your studies.

You could be framing your Australian Careers Business College qualification within 12 months**. How does it get better than that?

**Courses commence on the next available Monday from your application date allowing for administration requirements.*

***Depends on your selected course duration.*

Legal structures and procedures govern our social, business and economic world. BSB52215 Diploma of Legal Services

secures you a foothold in the Australian legal profession. You will graduate with a highly portable skill set that attracts both strong earning potential and job stability.

As a Legal Services graduate you will be equipped with transferable skills that grant you entry into a variety of sectors including:

- Legal services providers
- Government departments
- Financial institutions

QUICK CHECK: AM I READY FOR THIS QUALIFICATION?

ENTRY REQUIREMENTS

- Year 11 of the NSW Higher School Certificate or its equivalent.

Don't have this requirement? Don't worry - We've got you covered! We have a simple online assessment for you to help us determine that the course will suit your abilities. Talk to a Careers Advisor about this.

PRE-REQUISITES

- No pre-requisites for this course

AVAILABLE TIME TO STUDY

It's important to make sure that your online study fits in with your work and lifestyle.

- Choose from 12 OR 18 months to complete your study

Study Option	Recommended minimum weekly study	Recommended minimum coach contact	Suggested minimum weekly log-ins
12 Months	8 hours	Weekly	2
18 months	5 hours	Weekly	2

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AUSTRALIAN CAREERS
Business College
'Empowerment Through Education and Training'

BSB52215 DIPLOMA OF LEGAL SERVICES

BSB52215 Diploma of Legal Services qualification has 10 units (subjects). The course has been designed using the guidelines provided in the Business Services Training package. There are 4 core units and 6 elective units. The subjects are listed below:

CORE UNITS
BSBCOM501 Identify and interpret compliance requirements
BSBMM501 Develop and nurture relationships
BSBLED503 Maintain and enhance professional practice
BSBRES502 Research legal information using secondary sources
ELECTIVE UNITS
BSBLEG510 Apply legal principles in family law matters
BSBLEG511 Apply legal principles in criminal law matters
BSBLEG512 Apply legal principles in property law matters
BSBADM502 Manage meetings
BSBLEG515 Apply legal principles in wills and probate matters
BSBLEG413 Identify and apply the legal framework

Speak with a Careers Advisor for full details of this course including Recognition of Prior Learning (RPL) and Credit Transfer. Details of tuition fees are available on this website.

COURSE FEES

➤ **Tuition Fee** AUD9,900.00

(Ten payments of \$990.00 across course duration)
This Course may be fully funded by VET Student Loans

WHAT YOU WILL NEED

- Access to the internet
- Computer Access (word processing, web surfing, downloading forms and templates)
- Access to Google Drive (Google account)
- Email address (for enrolment communication)

IT REALLY IS AS EASY AS IT SOUNDS!

Australian Careers Business College gives you great learning materials and instructions and amazing personal support. In a classroom with others you may feel embarrassed to ask questions.

With your dedicated Personal Learning Coach and Assessors, you will be top of the class every time at Australian Careers Business College.

FAST TRACK TO UNIVERSITY WITH CREDIT POINTS AT LEADING UNIVERSITIES

Every year many Australian Careers Business College graduates use their vocational qualification to fast track into leading universities.

Australian Careers Business College has negotiated credit point agreements with the following universities for successful graduates of the full Diploma of Legal Services qualification.

Graduates are eligible for:

A guaranteed 80 credit points into the Bachelor of Business at Western Sydney University, with 180 cps remaining.

80 credit points out of 240 credit points at Australian Catholic University (ACU) for specified units in the Bachelor of Business and Commerce programs and 20 credit points for the Bachelor of Laws.

ACBC graduates have been accepted into various other universities

Want to discuss your pathway to university? Book a Careers Advice Session. Our Careers Advisors are on hand to help you plan a pathway to the university degree you are striving for and show you how you can achieve your career goals. **CLICK HERE**

THE ACBC ADVANTAGE

Australian law practitioners work in a dynamic environment where skilled support is crucial. BSB52215 Diploma of Legal Services secures you entry into this stimulating industry. Completing this qualification through ACBC delivers many career advantages. Our trainers and assessors are respected practicing legal services professionals. This Diploma of Legal Services curriculum has been developed in partnership with the legal services industry to ensure market-relevant skill-building, so you obtain top employability in Australia.

VET STUDENT LOANS (VSL)

ACBC is an approved VSL provider.

VET Student Loans is a financial assistance scheme offered by the Australian Government. Eligible students can secure a loan to pay for all of their tuition fees for the Diploma of Legal Services. VET Student Loans will not be approved for students who do not meet eligibility requirements and a VET student loan gives rise to a VESTL debt that continues to be a debt due to the Commonwealth until it is repaid.

WHAT ARE YOU WAITING FOR?

Are you ready to make a real difference in your career opportunities? Join over 6,000 ACBC Graduates who have made the step to rewarding employment or university.

CLICK HERE to make an enquiry and you could be studying in less than a week. It couldn't be easier.

Get the qualifications you deserve at a pace that suits you! We're with you all the way.

For further information please contact:

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ACBC is a Registered Training Organisation (RTO) No. 90271.

